

**Nashik Municipal Corporation, Nashik  
Public Health Department  
4th Call Extension RFP Notice No.001/2021**

**Name of Work: Operation & Management of the proposed 300 Oxygenated bedded & 200 Non Oxygenated bedded COVID hospital  
(300 Oxygenated bedded & 200 Non Oxygenated bedded) at Nashik or any other location in  
Nashik Municipal Corporation (NMC)**

|                                          |                                                                                                                                                                                                                                                              |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tender Name</b>                       | <b>Operation &amp; Management of the proposed 300 Oxygenated bedded &amp; 200 Non Oxygenated bedded COVID hospital<br/>(300 Oxygenated bedded &amp; 200 Non Oxygenated bedded) at Nashik or any other location in<br/>Nashik Municipal Corporation (NMC)</b> |
| <b>Online Tender Form date</b>           | <b>10/08/2021 to 17/08/2021</b>                                                                                                                                                                                                                              |
| <b>Last Date of Tender Submission</b>    | <b>17/08/2021</b>                                                                                                                                                                                                                                            |
| <b>Online Technical Bid Opening Date</b> | <b>18/08/2021</b>                                                                                                                                                                                                                                            |
| <b>Online Price Bid Opening Date</b>     | <b>After Opening Technical Bid</b>                                                                                                                                                                                                                           |
| <b>Tender Form Price</b>                 | <b>Rs. 3,000 + 90 = 3090/- + GST</b>                                                                                                                                                                                                                         |

### **Terms & Conditions**

1. Tender set must be purchased online from website <https://mahatenders.gov.in>. The tender holders must register the e-tendering in the statement section before purchasing the tender and also read the detailed tender terms and conditions.
2. Commissioner of Nashik Municipal Corporation, Nashik reserves all the rights to accept or reject any kind of tender.
3. The terms and conditions of the Corporation will be applicable to the government tender approved rate contractor while participating in the tender process.

Sd/-xxx

**Medical Officer Health  
Nashik Municipal Corporation**

Sd/-xxx

**Additional Commissioner (City)  
Nashik Municipal Corporation**

Sd/-xxx

**Commissioner  
Nashik Municipal Corporation**

**RFP**  
**Operation & Management of the proposed 300 Oxygenated bedded & 200 Non Oxygenated bedded COVID hospital**  
**(300 Oxygenated bedded & 200 Non Oxygenated bedded) at Nashik or any other location in Nashik Municipal Corporation (NMC)**

NMC invites eligible Service Provider or their authorized Service Provider to submit **Expression of Interest** for operation and management of COVID-19 Jumbo facility developed by NMC for COVID-19 patients, for the duration of Six (6) months or till COVID-19 disease subsides, whichever is earlier. However if the duration increases beyond six months, bidder shall extend the services as per the terms of this EOI.

**A. Background:**

In light of COVID -19 Pandemic, apart from strengthening and enhancing the number of beds (Oxygenated) at NMC is taking up an ambitious plan to set up a Jumbo Facility Dedicated COVID Healthcare Centre (DCHC) within the city for COVID-19 treatment.

**B. Request for Proposal**

For operation and maintenance of the DCHC facility with oxygenated beds the entire clinical and non-clinical management of this centre along with Senior consultants, associate consultants, RMO Doctors, Nurses, technicians, and ward boys / bed attendants are required to be out- sourced for providing medical services.

Request for Proposal (RFP) is hereby invited from the intending bidders to provide Medical-paramedical man-power and all type of operating services for the said DCHC facility that will have 300 Oxygenated beds & 200 Non Oxygenated beds at NMC Nashik as per ICMR guidelines and other relevant standards

**C. Scope of Work**

It is proposed to provide a COVID-19 Jumbo facility (DCHC Facility) with 300 Oxygenated beds & 200 Non Oxygenated beds in NMC. The selected bidder shall have complete responsibility to provide required manpower, operate and manage oxygenated beds completely with proper coordination and best possible professional skills, 24x7 at the following Jumbo Facility center by providing required skilled, specialized manpower i.e. Doctors, Intensivists, nurses, ward boy, bed attendant, technicians, etc.

NMC or user agency will provide the entire infrastructure, medicines, and consumables only. Consequently, it will be the sole responsibility of the service provider to take the utmost and diligent care of all patients admitted in the Jumbo Facility to the optimum level.

The minimum qualification of manpower to be appointed by service providers in the Jumbo facility shall be as follows.

| Sr. No. | Designations                                                             | Qualification                                      |
|---------|--------------------------------------------------------------------------|----------------------------------------------------|
| 1.      | Sr. Consultant                                                           | MD Medicine/DNB Medicine                           |
| 2.      | Pharmacist                                                               | B Pharm or D Pharm                                 |
| 3.      | Jr. Doctors                                                              | MBBS/BAMS/BHMS                                     |
| 4.      | Nurses                                                                   | ANM/GNM/BSC Nursing                                |
| 5.      | Ward boy                                                                 | 10 <sup>th</sup> Pass                              |
| 6.      | Bed Attendant                                                            | Patient Bedside Assistance                         |
| 7.      | Technicians                                                              | As per requirement (ECG, X-Ray, Lab Etc)           |
| 8.      | Data Entry Operators                                                     | Graduation And Marathi 30 and English 30,40 Typing |
| 9.      | Other Manpower as per the requirement to smooth functioning of the DCHC. |                                                    |

Note:-

1. Relevant Registration & Renewal of Registration should be submitted along with RFP.
2. Successful bidder should obey all the rules and regulations of Minimum wages act and its amendments and Court Orders from time to time.
3. Bidder should submit valid Labour License
4. Manpower to be deployed should full fill criteria of the minimum required manpower for DCHC as

- per the Govt. norms.
5. Working in shift duties in the rotation is essential.
  6. It is proposed that the medical/ paramedical staff to be posted in the proposed facility, be provided with a 7 days special training in the management of Covid patients.
  7. Operationally all doctors / Paramedical Staff will be mandatorily required to enter the patient care areas for direct examination/ treatment of patients admitted in oxygenated bed wards. These will be in addition to the senior doctors posted in the command centre for remote monitoring of the patients.
  8. For better management of the facility, the oxygenated beds will be arranged into suitable units.
  9. NMC expects that each unit will have the above team of healthcare professionals to manage this facility.
  10. The required medical / Para-medical manpower mentioned in the RFP stands modified as per requisition made by NMC from time to time.
  11. Successful party should Insure to give replacement for absentee.
  12. For operator services, NMC's best operational practices towards COVID-19 followed in their Jumbo Facilities shall be applicable. In case of any ambiguity, NMC's decision shall be final and binding.
  13. Bidder shall follow all relevant guidelines towards COVID-19 issued by ICMR, Director of Health (State or Central Government), or any other statutory body or competent authority.
  14. The staff of the Service Provider will be insured under government insurance policy viz. COVID kawach as is applicable to other healthcare professionals in government hospitals.
  15. All required reporting from DCHC to competent authorities must be done by the bidder using appropriate IT solutions.
  16. In the case of Force Majeure condition, if the facility is required to be closed before 6 months period, the service provider shall shift his staff at other locations as per the requirement of the competent authority without any additional cost

**D. General Instructions and documents to be submitted by the interested bidder**

1. NMC anticipates issuing RFP for the selection of a total service provider for implementation of DCHC facility with Oxygenated beds for COVID-19 patients as described above.
2. The aim of the RFP is to identify potential bidder with the capacity to provide all manpower including the Intensives Services for operating and managing DCHC Jumbo Facility on the out-sourced basis, for a period of Six (6) months or COVID-19 disease subsidies, whichever is earlier. However if the duration increases beyond 6 months, bidder shall extend the services as per the terms of this RFP.
3. Potential bidder shall forward their RFP along with requisite documents and financial bid from their own email-id to [nmcmsmd@gmail.com](mailto:nmcmsmd@gmail.com)
4. If you need more information, please send your inquiry at [nmcmsmd@gmail.com](mailto:nmcmsmd@gmail.com) If necessary a meeting / video conference will be done with prospective bidders.
5. The Expression of Interest shall be downloaded from [www.nmc.gov.in](http://www.nmc.gov.in), available in PDF format, filled up completely without any mistake or overwriting, stamped, signed, scanned and submitted on email id as stated above.
6. The bidder shall submit the copy of RFP duly signed and stamped along with the bid as acceptance of the terms and conditions mentioned in the RFP.
7. NMC or the user agency will provide the Jumbo Facility setup with Oxygen beds, machinery, medicines/ pharmacy, PPE kits, logistics, Laboratory, security, foods to the patient, required for operation & management of the Jumbo Facility. The Bidder has to deploy necessary manpower (like senior consultants, Associate doctors, MBBS and BAMS Doctors, nurses, ward boys / Bed attendants, technicians, etc as per actual requirement) so as to operate and manage the Jumbo Facility seamlessly and professionally for taking optimum care of the patients and accordingly the bidder shall quote their offer in Rupees per bed per day in Annexure-II.
8. Financial Bid shall be submitted as prescribed in Annexure-II in a password protected file over mail, whose password shall be shared with NMC during or after the evaluation of technical bid when asked for.
9. For further details if required, please contact Medical Officer of Health on email: [nmcmsmd@gmail.com](mailto:nmcmsmd@gmail.com)
10. Selected Bidder shall pay a total of 5% of the accepted offer amount of which 1% will be produced after acceptance of the offer in the form of bank guarantee/ DD from any nationalized bank. The same shall be returned after 06 Month or 3<sup>rd</sup> wave of Covid-19 ends; whichever is later. EMD

amount will be adjusted into the security deposit. 2% of the 5% of bidders quote will be produced during the signing of the agreement and the rest 2% will be adjusted from the bidders quote in the RA bills.

**E. Request for Proposal shall include the following documents:**

1. Bidder should have experience of Managing Multi specialty Hospital along with at least 100 bedded Covid center bed (Oxygen Bed).
2. The bidders last three years average turnover should be minimum 1 Cr. Per Annum. CA certificates to be attached with the bid.
3. Bidder having adequate knowledge and experience in operating / managing / providing health care professional manpower
4. Completed RFP Form along with Annexure-1 and Annexure-2.
5. Copies of all relevant certificates.
6. JV or Consortium allowed with Facility Management Company which having experience in Hospital services have Rs.50 Cr. Work value per annum.

All Bidders will have to give a presentation to the appointed members of the **Evaluation Committee / Health Technical Committee / Steering committee** appointed for this purpose, on the prescribed date and time as informed. The bid would be evaluated based on the following key areas:

1. Quality of Service
2. Qualification of the proposed manpower
3. Financial aspects
4. Experience of the firm and manpower to be provided

The offer of bidders will only be considered on merit by the Bid Evaluation Committee / Steering committee. This Expression of Interest does not entail any commitment on the part of NMC and does not constitute a solicitation. NMC reserves the right to change, alter or cancel this RFP without assigning any reasons, to accept or reject any or all expressions of interest without incurring any obligation to inform the affected Applicant of the grounds. Any costs associated with the submission of the RFP will have to be borne by the Applicant and any such associated costs will not be reimbursed by NMC.

**F. Who can submit RFP**

The corporate hospital / Organization / Association of Doctors / Any individual medical professional / Limited Company/ Private Limited Company / Partnership or Proprietary Firm / NGO / Trust, having adequate knowledge, experience, and expertise in providing services for oxygenated bed facilities / critical care bed facilities.

**G. Acceptance of RFP:-**

The decision of the Committee /NMC shall be final and binding. The Committee / NMC do not pledge itself to accept the lowest or any RFP the Committee / NMC reserve the right to split the quantity amongst the eligible bidders and to relax / restrict any of the conditions of the tender without assigning any reasons. The NMC reserves the right to reject any or all offers without assigning any reasons.

Please note that NMC requires a complete integrated solution and hence bidders are requested to give an integrated solution for operation and management of DCHC Centre Jumbo Facility with Oxygen Bed facility, which includes all work to be included in the scope of work.

**M.** Incomplete and Conditional offers will not be accepted.

- b. The successful bidder to raise bills for services provided every month and the payment after deducting statutory taxes etc. shall will be made after proper accounting and audit. No interest will be payable for delay in payment by NMC if any.
- c. The total number of Oxygen beds is as stated above; however, the payment will be made as per the minimum guarantee of 25% of total bed strength or actual Oxygen beds occupied whichever is higher in value.

- d. The successful bidder shall deposit an amount of Rs. 50 Lakh as a security deposit in the form of Bank Guarantee towards faithful compliance of the contract, for the jumbo facility center.
- e. Mobilization period:- The successful bidder will be given 15 days mobilization period. If a successful bidder fails to mobilize manpower in all respect within a given time, the P.O. issued will be canceled and security deposit paid by them shall be forfeited. In that case, the work may be assigned to other qualified bidders completely or on sharing of unit basis.
- f. **Professional excellence:-** it is the sole responsibility of service providers to operate and manage the Jumbo Facility with the oxygen Bed facility holistically in the best possible medical practice and diligently. The entire responsibility of providing optimum level of quality medical service to the patients lies with the service providers. It is expected that all the professionals shall provide their services of the highest professional excellence. The professional shall have the highest integrity and ethics towards their profession. If any professional is found guilty on this account, he/she shall be removed from the service at Jumbo Facility Centre permanently and another professional shall be substituted in his / her place within 24 hours on intimation of In- charge of the Jumbo Facility Centre.
- g. Stamp Duty: The successful bidder shall enter into an agreement with NMC. It is required to pay required stamp duty in the form of e-SBTR (electric Secure Bank and Treasury Receipt), as per prevailing rules.

**H. Liquidated Damages:**

This RFP is published for providing the subject medical staff facility on an emergency basis. In case, the successful Bidder fails to provide the facility complete in all respect 24x7, liquidated damages to the tune 500 Rs. Per person per day will be applicable. The bidder is therefore advised to make all efforts to avoid any default in providing the above facility.

**I (a) Payment Schedule:**

Payment will be done against monthly invoices raised by the successful bidder on the basis of actual occupancy of the patients, certified by a competent authority. **An assured payment of 25% of Oxygenated beds** of the total capacity will be made on a monthly basis. However if the utilization is more it will be paid as per actual after approval of the Healthcare Consultant appointed by NMC on site.

**I (b). Termination:**

It is the responsibility of the successful bidder to provide the said facilities within 15 days from the issue of work order and to keep the facility operational 24x7 with required satisfactory services. In case if the successful bidder fails to provide the said services within 15 days, unless allowed by the competent authority on specific grounds, or fails to operate it 24x7 in a satisfactory manner, the contract will be terminated and the payment due will be forfeited. Further, the security deposit paid will also be forfeited.

**J. Timeline:**

| Sr. No. | Task                                                                | Date and Time |
|---------|---------------------------------------------------------------------|---------------|
| 1       | Advertisement in Newspaper                                          |               |
| 2       | Submission of EOI with all required documents via e-mail            |               |
| 3       | Pre-Bid meeting by video conference                                 |               |
| 4       | a) Evaluation of Technical Bids                                     |               |
|         | b) Presentation by Bidders (5-10 mins each bidder)                  |               |
| 5       | Opening of the Financial Bid submitted over password protected file |               |

**K. Variation:**

This facility may be required to be extended for more beds in case of emergency. However, if required, NMC shall make arrangements for 20% extra beds. The payment of providing additional manpower for these additional beds will be as per the per day per bed offer of the bidder.

**L. Dispute Resolution:**

The Health Technical committee and the healthcare consultant appointed by NMC for the project will closely review and monitor the day to day activities of the bidder. In case of any disputes, the matter shall be referred to the health technical committee.

**M. Providing the services to other location:**

Other DCHC, DCH facilities of NMC may require manpower to be provided at other locations. In such case, the successful bidder or any other qualified bidder shall provide the staff taken from this bid at any other location in NMC. The decision of the NMC in this regard shall be final and binding on all the bidders.

**Medical Officer Health  
Nashik Municipal Corporation**

**Additional Commissioner (City)  
Nashik Municipal Corporation**

**Commissioner  
Nashik Municipal Corporation**

**(SIGNATURE)**

**Full Name, Signature of the bidder with official seal and address  
(For the acceptance of RFP conditions)**

**ANNEXUREE –I**

**Particulars about the Bidder- (Specimen copy)**

Date:-.....

(Following information to be submitted along with EOI as detailed here in below on the letterhead of the Bidder. Put a tick mark where applicable. Write NA where not applicable. All fields are necessary)

1. Name & Postal Address and Telephone Number of the Registered Head Office of Bidder.
2. Names and addresses of all the partners.
3. E-mail address of the firm & partners.
4. Name of the Power of attorney holder
5. Details about the manpower to be provided

| Sr. No. | Name, Address, Telephone, Mobile Number, Fax Number of individual medical professionals and staffs | Qualification | Designation | Registration No. |
|---------|----------------------------------------------------------------------------------------------------|---------------|-------------|------------------|
|         |                                                                                                    |               |             |                  |
|         |                                                                                                    |               |             |                  |
|         |                                                                                                    |               |             |                  |

be attached separately with Name, Signature of the bidder With official seal and address.

6. Is the Bidder registered under the appropriate authority?
  - a. If so, furnish photocopy of Certificate of Registration.
  - b. In the case of Limited Companies furnish a copy of the memorandum of Association and Articles of Association.
  - c. In the case of Proprietorship / Partnership firms, name of proprietors / Directors with the address. (Two in order of \_\_\_\_\_% of shares).
  - d. Ownership status of the Firm. (Maharashtra Govt./ Other state Govt./ Central Govt./ Joint Sector / Co-Operative / B.S.I. / Private / Foreign Company).
7. Name and post of the Officer / Address, Phone Number who should be contacted by this office in case of emergency.
8. Details of the present similar services provided by the bidder
9. Bank Details of the bidder
  - Name of the Bank :
  - Branch :
  - Account Type :
  - Account No :
  - IFSC Code :
  - MICR Code :

I/We have carefully gone through the EOI requirement, we are confident to fulfill the exact requirement asked for with the required documents to be provided along with the EOI. I/We assure you for the same and accordingly, I/we are participating in this EOI process.

I/We have carefully gone through the EOI documents and the term and conditions mentioned therein & are all acceptable & agreeable in entirety to me/us.

**Full Name, Signature of the Bidder with  
Official Seal & Address.**

**ANNEXURE –II**  
(To be submitted by the bidder)  
**(To be submitted over mail in a Password Protected File)**  
**Financial Quotation**

| Sr. No. | Type of Bed         | No. of Beds | Quotation rate per day per bed (in Rs. Ps.) | Total Amount per day (in Rs. Ps.) |
|---------|---------------------|-------------|---------------------------------------------|-----------------------------------|
| 1       | Oxygenated Beds     | 300         |                                             |                                   |
| 2       | Non Oxygenated Beds | 200         |                                             |                                   |

Average Per Bed Per Day Cost = \*Total Amount per day in INR\* / 500 = ----- (in figures)

Average Per Bed Per Day Cost = ----- (in words)

Note:

1. In case of error, the amount mentioned in words will be considered.
2. The rate quoted shall be inclusive of all types of expenses like Taxes, allowances, insurance, and any other such expenses that may be applicable in all respects.
3. Financial Offers will be compared considering Average per bed per day cost (for 300 Oxygenated Beds & 200 Non Oxygenated Beds and for 180 days).
4. The statutory taxes will be deducted by NMC while releasing the payments as per the policy.
5. Financial offer may be submitted by the Potential bidder along with requisite documents and financial bid from their own email-id to INSERT EMAIL ID's.
6. Financial Bid shall be submitted as prescribed in this Annexure-II in a password protected file over mail, whose password shall be shared with NMC during or after the evaluation of technical bid when asked for.

**All the above manpower will be calculated with relievers. These are minimum numbers required for the site.**

**Note:** Above requirement is minimum. However, in addition to above, any medical or paramedical staff requirement as per necessity shall be provided by the successful bidder for efficient functioning of the DCHC facility 24x7. No additional payment shall be done by NMC for the same.

**Full Name**

**Signature of the Bidder with Official Seal & Address**